

Appendix 5 - Representation from the Licensing Authority



HILLINGDON
LONDON

Ms Jhini Mukherjee
Licensing Officer
The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

Date: 28th February 2022

Dear Ms Mukherjee,

LICENSING ACT 2003
RUSILIP MANOR SPORTS & SOCIAL CLUB, GROSVENOR VALE, RUISLIP HA4 6JQ

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation concerns the application to vary the premises licence submitted by Ruislip Manor Sports & Social Club Limited at the above premises.

The application proposes for the provision of "an additional external bar" to trade until 22:00 hours. I have had a telephone discussion with the agent, Mr Keith Walmsley, on 23rd February 2022 and met with the Designated Premises Supervisor, Ms Sarah Gowdy, on site on 25th February 2022.

The Licensing Authority still wishes to make a representation against this application based on the following licensing objectives:

The prevention of crime and disorder
The prevention of public nuisance

The prevention of crime and disorder

In their operating schedule, Section 18(a) the applicant makes reference to their CCTV system (points 10, 11 and 12) and an Incident Log (point 15). However, we feel that these measures do not go far enough in relation to this licensing objective. We say that CCTV footage should be made immediately available to the Police and authorised officers to avoid any undue delay. It is also advisable to have a member of staff who is competent in operating the CCTV system at the premises when it is open and trading. Furthermore, if the external bar was authorised for this unit, it is appropriate for it to be adequately covered by CCTV. For instance, the following measures and wording may wish to be considered:

- A CCTV system shall be maintained in good working order and shall record at all times the premises are open and recordings shall be kept for 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
- A staff member from the premises who is conversant with the operation of the CCTV system shall be available during licensable hours. This staff member must be able to provide the Police or authorised

council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

- The CCTV system shall cover the external bar area.

In relation to the Incident Log, further clarification should be specified to include the type of incidents that should be recorded. For instance, the following may be considered:

- An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It will record the following: (a) all crimes reported to the venue (b) any complaints received concerning crime and disorder (c) any incidents of disorder (d) any faults in the CCTV system, (e) any refusal of the sale of alcohol (f) any visit by a relevant authority or emergency service.

We note there is no mention in the operating schedule about a personal licence holder being present at the premises whilst is open and trading. We would recommend this as a measure moving forward, such as:

- There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.

The Prevention of Public Nuisance

In section 3 of their application the applicant has stated the following as reasons for their variation application:

“The club is gaining popularity and spectators are increasingly putting pressure on the current internal bar facility. Providing an additional external bar with restricted hours no later than 10pm will reduce queueing and provide an enhanced level of service”.

I appreciate that this will be the justification for match days, however, we still feel there will be potential adverse effects for residents living within the vicinity, such as noise disturbance from patrons late at night. Furthermore, we have concerns as to whether an external bar will be appropriate for private and ad hoc events, such as “wedding, birthday celebration, gigs and business meetings”. There is a risk that there will be less focus and controls at these type of events and this may result in anti-social behaviour spilling on to the outside field causing disturbance. I am aware that at point 17 there will be the intention to direct persons to consume alcohol to the patio area and not to congregate around the external bar or any part of the external grounds. However, this may prove practically difficult depending on the nature of the event and particular where management choose not to open the main club house as stated in their application.

I am happy to attend a hearing, if required, to verbally deliver my representation and also to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me.

Daniel Ferrer
Licensing Team Manager
dferrer@hillingdon.gov.uk
T. 01895 277 753